**Site Supervisor for NPCI Education and Conservation Research Centre Project**

(**Advt. No. 023/2024)**

**Details about the job opening**: The Bombay Natural History Society, Indian’s Oldest NGO engaged in conservation of Flora and Fauna hiring a site supervisor under the project “**NPCI Education and Conservation Research Centre Project”** to supervise construction of a training cum residential facility at village Navegaon Brahman, Taluka Chimur, Dist. Chandrapur, Maharashtra.

**Job Specification** **for Site supervisor**: The candidate should have a first-class Diploma Holder in Civil Engineering or related field. The ideal candidate should have up to 2-3 years’ experience in construction Industry and should be prepared to work independently. The candidate should be physically fit to carryout assigned duties.

**Essential and Desirable qualifications are as follows:**

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| 1 | Name of Position | Site Supervisor (01 position) |
| 2 | Emoluments | Rs. 15,000 CTS per month on Professional Contract plus Personal Accident Policy. |
| 3 | Duration | Initially for one year (performance-based)  The contract could be renewed if the performance of the candidate is found satisfactory |
| 4 | Location | Village Navegaon Brahman, Taluka Chimur, Dist. Chandrapur, Maharashtra |
| 5 | Type of engagement | Professional Contract |
| 6 | Essential Qualification | Candidates should be first class Diploma holder in Civil Engineering or related field.  *Exceptional candidate may be given relaxation in experience* |
| 7 | Key Responsibilities | * Supervising construction workers and coordinating with subcontractors * Monthly and quarterly reporting on the progress * Checking plans, drawings, site measurements, quantities for accuracy of calculations & bill checking. * Liaising with clients, architects, and engineers * Ensuring all materials used and work performed are in accordance with the specifications * Assessing and managing safety hazards in the workplace * Managing and instructing the site workers * Seeing projects through to completion * The candidates preferably should have a driving license for two/four-wheelers. |
| 8 | Age Limit | The candidate should not be more than 30 years of age on the date of application. |

**Note: While submitting the application, mention the advertisement no. (Advt. No. 023/2024) in the subject line.**

**General Instructions**

1. Interested candidates should send an email with a CV giving two references to the HR Department, Bombay Natural History Society, Hornbill House, Shaheed Bhagat Singh Road, Opp. Lion Gate, Mumbai – 400001, on [**cv.hr@bnhs.org**](mailto:cv.hr@bnhs.org)within 10 days of the release of the advertisement.

2. BNHS reserves the right to reject any candidature given incomplete information provided by the candidate or for any other reason thereof.