



## **Bombay Natural History Society (BNHS)**

### **INTERNSHIPS AT BNHS, MUMBAI**

#### **Introduction**

Bombay Natural History Society (BNHS), Mumbai through its internship programme offers an opportunity for people (non-BNHS staff) to engage with projects we are executing and contribute to projects of BNHS work in the conservation of nature.

#### **Eligibility:**

Eligibility for each internship opportunity depends on the skills required in the concerned project/department. Hence, the eligibility may vary for each internship position.

#### **How to Apply:**

1. Interested candidates should apply by filling an application form (available on this page as download), with a valid photo ID proof. Additionally, candidates are requested to fill-up an online application in Google form as given here (when there is no specific mention of any requirement on the website):

#### **Google form link:**

<https://forms.gle/eAfkBzgLfy2q1KPd9>

2. Foreign nationals should apply with valid Passport, Visa, and medical insurance cover for the internship duration.

3. In case of an internship being part of a dissertation/ an ongoing academic course, BNHS may ask the applicant to submit a letter from the candidate along with a recommendation from the University/College.

4. Duration of the internship can vary as per the requirement of the project/ department.

5. Only on successful completion of the internship period certificate will be provided.

6. In case the above Google form is not filled, please send a detailed resume (without any certificates) to the following email address: [cv.hr@bnhs.org](mailto:cv.hr@bnhs.org) and cc to [conservation@bnhs.org](mailto:conservation@bnhs.org)

#### **Selection Process:**

1. Internship applications will be reviewed by the HR team along with the concerned head of the department (HoD).

2. Only shortlisted applicants will be informed about the status of their internship. BNHS may interview the shortlisted candidates.

3. Selected candidates will be intimated within 30 days from receipt of an application.

### **Duration of internship**

1. The internship positions will be advertised as and when available. At other times general applications will be collected and archived.

2. Internships are normally for a period of minimum 3 months to a maximum of 6 months.

### **Stipend/ honorarium**

BNHS will not pay honorarium to students who are pursuing the internship as part of their completion of studies (dissertation or similar/ academic courses). However, if the selection committee feels it appropriate, honorarium will be paid to few students.

### **Certificate of Internship**

BNHS will give a certificate to the intern, on satisfactory completion of their internship assignment and submission of their outputs.

### **Modalities**

Interns are required to give an undertaking prior to joining the internship programme. This is regarding data. Interns will be provided with required logistic support based on their assignment.

## **FREQUENTLY ASKED QUESTIONS (FAQs)**

### **1. What rules and regulations do I need to follow?**

**Answer:** As an intern of BNHS, candidates must follow all government rules and regulations, the Wildlife (Protection) Act, environmental laws, and COVID-19 2019 guidelines. They must also adhere to all necessary road safety measures while working in the field.

### **2. Where will the interns be located?**

**Answer:** It depends on the project requirements and preferences of candidates across India. It will be decided during the actual interviews.

### **3. Do candidates get accommodation?**

**Answer:** In some projects, BNHS can provide shared accommodation to interns in a team; but everybody needs to maintain the base camp facilities.

### **4. What about our travelling?**

**Answer:** Once the candidate reaches the project location, then all local travel costs will be included under the projects.

### **5. What kind of documents do candidates need to submit?**

**Answer:** Adhar card as address proof, health insurance certificate, one reference letter from a competent authority, medical fitness certificate, waiver liability form and others as per the requirements of the BNHS policy.

**6. Do I get food facilities?**

**Answer:** No food allowances will be paid. However, basic cooking facilities are available in some base camps (of project sites); food expenses will be reimbursed only when the team conducts rigorous fieldwork or work away from the base camp at a particular time.

**7. Will I get a stipend as an intern?**

**Answer:** There is no provision for stipend/ honorarium in some projects, but there might be provision for honorarium/stipend depending on the project.

**8. Am I eligible for authorship in any scientific publications?**

**Answer:** It depends on the contribution. Authorship will be limited to those who have contributed significantly to the concept, design, execution, or interpretation of the research study. Other individuals who have contributed to the study in a limited time/ assigned only field data collection/work can be acknowledged but not credited as authors.

**9. Shall I get a certificate of internship?**

**Answer:** Yes. Candidates who complete the assigned duration of internship and at least 15 days of field/project work will receive a certificate.

**10. Can I upload photos/videos taken during my internship on social media? Answer:** Use social media platforms wisely. However, interns are advised not to upload any project-related photos or information on social media without the approval of the project manager/ manager/ principal investigator.



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**APPLICATION FORM**

PLEASE FILL ALL FIELDS IN BLOCK LETTERS.

Name: \_\_\_\_\_

Nationality: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male/Female: \_\_\_\_\_

Postal Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Contact Nos. \_\_\_\_\_ E-mail ID: \_\_\_\_\_

Institution: \_\_\_\_\_

Skills (which you can contribute to BNHS): (Nature education, research in biodiversity etc.) \_\_\_\_\_

Previous Internship (if any) Details: \_\_\_\_\_

Particular Area of Interest (Mention the Programme you would like to join and major expectations from the internship programme): \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

PLEASE AFFIX  
RECENT PASSPORT  
SIZE PHOTOGRAPH  
HERE