



*The Bombay Natural History Society, Mumbai India's premier environmental organization engaged in conservation of nature, research in natural history/wildlife, since 1883, BNHS announces the following vacancy for its Conservation Education Centre (CEC) and Project Office in Nagpur, Maharashtra*

**Vacancy: Senior Education Officer**

**Positions:** 1 (on contract basis).

**Work place** – Chimur, dist. Chandrapur, Maharashtra

**Qualifications:** Masters in Environmental Science / Life Sciences / Zoology / Botany / or similar qualification. Excellent communication and writing skills are essential. Fluent knowledge of Marathi, English and Hindi is necessary.

**Salary:** Negotiable

**Age:** 25 to 40 years

**Job profile:**

<b>Projects</b>
To design and implement the Environment Education projects to address the threats to endangered species in Vidarbha Landscape.
To design and implement projects related to biodiversity in Central Indian Satpuda Landscape.
Coordinate projects in Tadoba Landscape, and implement Satpuda Landscape Tiger Programme (SLTP)
<b>Nature Education</b>
Ensure that exiting educational modules/projects catering to various target audiences in CEC Nagpur or in Central India are undertaken successfully through (nature trails, presentations, workshops, nature camps, etc)
Design awareness programs for underprivileged students, corporates, professionals, journalists, NGOs, etc.
<b>Content Development</b>
Create new Environment Education modules, PPTs, themes, assignments, techniques & other educational material.
<b>Administrative Supervision</b>
Check/verify various registers, statements, advances
Supervise purchase of consumables/assets as per budget provisions and maintain databases and ensure its safekeeping.
Use existing resources/tools effectively, develop more where required
Initiate/encourage holistic/eco-friendly practices in various tasks/activities
<b>Networking/Publicity/Fund Raising</b>
Visit/call/email educational institutes/corporates/Forest Department to promote/present CEC offerings and explore tie-up/collaboration opportunities

Write concept notes/proposals to corporates/donors to meet various funding requirements through HR/CSR funds
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Interact with forest departments, government departments for official/promotional purposes
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**General Instructions:**

1. Interested candidates can send their application via email with a detailed CV by 27<sup>th</sup> September 2023 to HR Dept. Bombay Natural History Society, Hornbill House, Shaheed Bhagat Singh Road, Opp. Lion Gate, Mumbai – 400001 Tel. 22821811.

Email: cv.hr@bnhs.org

2. BNHS reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason thereof.
3. Shared accommodation is available at Chimur (dist. Chandrapur) for the staff.

Kindly visit our website [www.bnhs.org](http://www.bnhs.org) to know more about us.