



**Bombay Natural History Society (BNHS)**

*Requires*

**EDUCATION OFFICER**

for

**Wetlands & Flyways Programme**

**Job Description:** Candidates will have to assist the Wetlands and Flyways Programme team on implementing and coordinating the awareness and community level outreach activities. The nature of work is diverse and spans across different districts of Bihar.

Candidate should have ability to execute the awareness programmes in schools, colleges and village levels; writing reports, data analysis; building concepts and have additional knowledge about use of information technology for better communications and outreach the biodiversity conservation messages.

**No. of vacancies** : 2

**Educational Qualification**

Post Graduation in Life Sciences / Environmental Science / Environmental Education / sociology or similar qualification with **at least 2 to 3-year experience** in the field of Environmental Education, community awareness and outreach programmes. Excellent communication and writing skills are essential. Fluent knowledge of English and Hindi is necessary.

**Job Type:** Temporary and field based

**Duties and responsibilities:**

1. Ensure that exiting conservation educational modules catering to various target audiences in the project area
2. Develop new Conservation Education modules on wetlands, birds and other biodiversity; PPTs, themes, assignments, techniques & other educational materials in timebound manner.
3. Computer skills for basic designing of the awareness materials and make effective PPTs and other materials at time bound manner.
4. Skills to develop awareness materials in Hindi and fluency in reading writing and spoken in Hindi and English
5. Writing reports with basic mapping and analytical skills

6. Writing awareness concepts for both schools & colleges and local communities for conducting the awareness programmes effectively.
7. Ready work with the scientists and researchers in the team as well as independently while organizing the awareness programmes in villages and schools
8. Ready for extensive travel across the state and across India
9. To assist the Project Scientists in overall execution of the project and report writings.
10. Maintain databases, programme registers, documents, photographs etc., and ensure its safekeeping.
11. Physically and mentally fit to conduct strenuous programmes in the field

**Desirables:**

1. Sound understanding of ornithology and wetland ecosystem.
2. Strong writing and spoken skill in English and Hindi.

**Salary** : Rs. 27,000/- per month

**Age Limit** : Below 35 years.

**Duration** : Initially for six months. Renewed annually based on performance.

**Location of Placement:** Bhagalpur, Bihar.

However, will be required to travel to field sites located in different districts within the states and also different locations in other states of India.

**General Instructions:**

1. Interested candidates can send their application via email or post with a detailed CV with attached format on or before **07<sup>th</sup> September, 2023** by giving two references at HR Dept. Bombay Natural History Society, Hornbill House, Shaheed Bhagat Singh Road, Opp. Lion Gate, Mumbai – 400001 Tel. 22821811. Email: [cv.hr@bnhs.org](mailto:cv.hr@bnhs.org)

2. BNHS reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason thereof.

**Application for the post of Junior Research Fellow Wetlands Programme**

Candidates Photograph
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Name in full (in BLOCK letters):

Date of Birth:

Nationality:

Father's name:

Address for correspondence including:

Mobile & Email:

Educational / Professional Qualifications from Matriculation onwards:

Sr. No	Examination passed	Year	Board / University	Subject	Marks Obtained

Details of previous employment, if any,

Sr. No	Name of the post	Name of the Institution/organization full address	Pay scale/Fellowship	Duration		Title of work/nature of experience
				To	From	

Title of Dissertation/ Thesis (Post Graduate) if any :

Languages Known :

Technical Qualifications :

1) Computer

2) Others

Extra-Curricular Activities :

List of Publications (if any) :

Details of Conference/Workshops/trainings attended :

Details of Field Experience (if any) :

Hobbies :

Name addresses contact details of three referees :

**Declaration**

I hereby declare that all the information furnished above is true to the best of my knowledge and belief. I shall abide by the terms and conditions specified in the project.

**Place**

**Applicant's signature with date**